

## GOVERNMENT OF SIKKIM FINANCE, REVENUE AND EXPENDITURE DEPARTMENT GANGTOK - SIKKIM

No.GOS/Fin/Acctts/93-94/234/(pt-II)02

## OFFICE MEMORANDUM

Date: 15.04.2013

Over the years, the postings of Civil Engineers at various departments have been made to facilitate the execution of Civil works pertaining to those departments.

As these departments are not declared the Works Departments huge amounts of advances have accumulated under the Civil side of Accounts. In order to streamline the Civil Divisions of the departments as to execute the Civil work and maintaining of accounts as per the SPWD code & manual and PAO hand book, the Government has been pleased to declare the following departments as works division under clause 1(4) of the SPWD code 2009:

- 1. Civil Aviation and Tourism Department
- 2. Animal Husbandry, Livestock & Veterinary Services Department
- 3. Food Security & Agriculture Development Department
- 4. Horticulture and Cash Crops Dev. Department

This is in addition to the following departments which have already been declared as Works Department:

- 1. Roads & Bridges
- 2. Building & Housing
- 3. Public Health Engineering and Water Supply & Sanitation
- 4. Irrigation & Flood Control
- 5. Energy & Power
- 6. Rural Management and Development
- 7. Human Resource Development
- 8. Health Care, Health Service & Family Welfare
- 9. Forest, Environment and Wildlife Management
- 10. Forest, Environment and Wildlife Management (Utilization)
- 11. Fisheries
- 12. Urban Development & Housing

The 4 (Four) departments which have been declared as works departments vide this Office Memorandum will henceforth submit their bills pertaining works to the Pay & Accounts Office (HQ).

PAO (HQ) will process the bill as per the SPWD code and manual in the SIFMS and render the works accounts to Principal Accountant General's Office separately for each Department in addition to the Civil Accounts being sent.

The newly declared works divisions as above will reconcile the advances with the Principal Accountant General's office and transfer the advances given for stock materials to Works Advance Register to reduce the amount from the Civil advances and the adjustments thereof made as per the SPWD code & manual. Action taken report be communicated to the Controller of Accounts and PAO (HO) along with the statement showing the made till 30.04.2013 under various payments works/Schemes pertaining to the Department for making necessary entry in the books of Accounts and in the SIFMS by PAO (HQ).

In the matter pertaining to the Agriculture, Horticulture Schemes, they will be executed as per the Manual already issued by that Department.

This O.M. will take effect from 1st May 2013.

Sd/-(GOPAL BASNETT) SFAS, CONTROLLER OF ACCOUNTS

Memo No.73-74/Fin/Accts dated15.04.2013.

## Copy for information to:

- 1. Secretary, Civil Aviation and Tourism Department
- 2. Secretary, Animal Husbandry & Vety. Services Department
- 3. Food Security & Agriculture Dev. Department,
- 4. Horticulture and Cash Crops Dev. Department
- 5. Pr. Accountant General, Lekha Parikcha Bhawan, Deorali
- 6. Director, Treasury, Pay & Accounts Office (HO)
- 7. Addl. Director. TPAO. East/West/North/South
- 8. All Officers in FRED
- 9. Guard File
- 10. File